



## Article 7(h) Application Form

You may use this form to request authorisation from PRS to grant licence(s) for the non-commercial use(s) of one or more of your works under Article 7(h) of PRS's Articles of Association<sup>1</sup>.

PRS's authorisation is subject to the pre-conditions set out in Rule 11B of PRS's Rules and Regulations<sup>2</sup>. Before completing this form, we suggest that you read our [Non-Commercial Uses policy](#).

We require the following details about the scope of the authorisation requested: (a) which works will be used (including the names of any joint/co-writers and/or publishers); and (b) what the proposed uses are (including the proposed users and usage dates):

- Please fully complete **Section A – WORK DETAILS** and **Section B – USES OF WORKS** overleaf; and
- Please submit the completed form within 14 days of receiving this form to: [writerquery@prsformusic.com](mailto:writerquery@prsformusic.com)

We will inform you within 10 days of receiving your completed form whether authorisation is granted; and/or whether we intend to attach conditions to our authorisation (e.g. requiring an indemnity and/or payment of a fee).

Please sign below, and state your name and CAE number with this completed form:

Signed: .....

NAME: .....

CAE/IPI: .....

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<sup>1</sup> <https://www.prsformusic.com/-/media/files/prs-for-music/corporate/governance/prs-memorandum-articles.pdf>

<sup>2</sup> <https://www.prsformusic.com/-/media/files/prs-for-music/corporate/governance/prs-rules-and-regs.pdf>



## SECTION A – WORK DETAILS

EXAMPLE		
Work	Writer	Publisher
<p>[<i>Title e.g. 'My Song'</i>].</p> <ul style="list-style-type: none"><li>If you do not specify any works, we will assume your application applies to all of your present and future works.</li></ul>	<p>[<i>e.g. John Smith</i>]</p> <ul style="list-style-type: none"><li>If the works have more than one writer, please list the other writers.</li><li>If you do not list any other writers, we will treat your application as relating only to those works of which you are the only writer.</li><li>If you do list other writers, they must also sign this application.</li></ul>	<p>[<i>e.g. JS Publishing Co</i>]</p> <ul style="list-style-type: none"><li>If the works are published, please list the publisher(s).</li><li>If you do not list any publisher, we will treat your application as relating only to your unpublished works.</li><li>If you do list a publisher, we will assume that your publisher has consented to your application and will send a copy of any notice of our authorisation to your publisher.</li></ul>

WORK DETAILS		
Work	Writer	Publisher



## SECTION B – USES OF WORKS

EXAMPLE			
Use	Users	Usage Dates	Territory
[Brief description of Use e.g. own website]	[User e.g. yourself]  This is the person(s) who, would otherwise require a PRS licence for the Use.	[Dates e.g. ongoing]  Your application should be made at least 30 days before the first Usage.	[Country e.g. UK]  If no territory is specified, PRS will assume that your application is for the UK only.

USES OF WORKS			
Use	Users	Usage Dates	Territory