



Full name of bank or financial institution - Mandatory

Full address of bank or financial institution - Mandatory

Name of account holder - 35 characters including spaces - Mandatory

German local clearing code (Bankleitzahl) -

8 digits, no hyphen '-' or slash '/' or alpha character allowed - Mandatory

--	--	--	--	--	--	--	--

Account number - 10 digits, no hyphen '-' or slash '/' or space allowed - Mandatory

If account number less than 10 digits, put leading zeroes to make it a 10 digit number

--	--	--	--	--	--	--	--	--	--

Bank Identification Code (Swift BIC) -

full 11 character BIC required - if 8 characters last 3 = XXX - (For Wires)

--	--	--	--	--	--	--	--	--	--	--

International Bank Account Number (IBAN) - 22 contiguous alphanumeric characters - Optional

Currency the account is held in (If left blank local currency will be used)

I wish the payment to be paid by direct deposit to the account noted above.

CAE/IPI Number _____ Date _____

Name _____ Signature _____