



Full name of bank or financial institution - Mandatory

--

Full address of bank or financial institution - Mandatory

--

Name of account holder

(maximum 35 characters including spaces - no hyphens or slashes allowed) - Mandatory

--

Account number

(maximum 17 digits - no hyphens '-' or slashes '/' or characters allowed) - Mandatory

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account number length varies per Bank. Please refer to the below table:

BANKS	ACCOUNT NUMBER LENGTH
BANCO LEON	10
BANCO POPULAR	6 TO 12
BANCO DEL PROGRESO	10
BANCO DEL RESERVAS	15
BANCO SANTA CRUZ	14
REPUBLIC BANK	10
SCOTIABANK	17
BANCO BHD	11

Note: If account is less than fix length, please fill with zeroes at the left.

Bank Routing number and Branch Transit code -

(8 digits - no hyphens '-' or slashes '/' or characters allowed) - Mandatory

If Branch code is less than 3 digits add leading zeroes to make it a 3 digit number.

If Branch Transit code is less than 5 digits, add leading zeroes to make it a 5 digit number.

Bank Code	Branch Transit code

Account type - Checking or Savings - Mandatory

- 01 Savings
- 02 Checkings
- 03 Others

Bank Identification Code (Swift BIC) -

full 11 character BIC required - if 8 characters last 3 = XXX - Optional

--	--	--	--	--	--	--	--	--	--	--

Continued Overleaf

BANKS	BANK CODE
BANCO LEON	10
BANCO POPULAR	003
BANCO DEL PROGRESO	005
BANCO DEL RESERVAS	007
BANCO SANTA CRUZ	009
REPUBLIC BANK	006
SCOTIABANK	008
BANCO BHD	004

For other banks other than the above list Managers Cheque would be issued.  
Bene's are required to pick up the cheques from their bank

Currency the account is held in ( If left blank local currency will be used)

I wish the payment to be paid by direct deposit to the account noted above.	
CAE/IPI Number _____	Date _____
Name _____	Signature _____