Full name of bank or financial institution - Mandatory

Branch Name & complete address of bank - Mandatory

Beneficiary Bank Identification Code (Swift BIC) -
full 11 character BIC required - if 8 characters last 3 = XXX - Mandatory

Name of account holder (maximum 35 characters Alphabetic including spaces) - Mandatory

Account number -
maximum 34 digits (can be Alphanumeric), no hyphen '-' or slash '/' or space allowed - Mandatory

Payment Details: Reason for Payment is required to be included

Currency the account is held in (If left blank local currency will be used)

I wish the payment to be paid by direct deposit to the account noted above.

CAE/IPI Number _____ **Date** _____

Name _____ **Signature** _____

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