### 1. PHYSICAL CHARACTERISTICS

The physical media will include 1600 or 6250 bpi, 9 track, odd parity, ASCII tapes (as at present). The record length is fixed at 258 characters.

## 2. RECORD LAYOUT

The file will contain various types of information identified by their data record types. There is a file header, member headers, royalty transactions, member trailers and file trailer.

### 2.1 FILE HEADER

The file header details enable the file to be identified.

<u>Field</u>					
No.	Length	Start	Format	Name	Comments, Value etc
1	2	1	X(2)	Data Record Type	<b>'</b> 01'
2	9	3	9(9)	Collating Payee Number	
3	30	12	X(30)	Collating Payee Name	
4	30	42	X(30)	Tape Source Identification	'MCPS2'
5	6	72	9(6)	Date Tape Created	(DDMMYY) e.g. 010798
6	8	78	X(8)	MCPS Distribution Ref.	e.g. 199807A
7	30	86	X(30)	MCPS Distribution Name	e.g. July A 1998
8	100	116	X(100)	MCPS File Reference	
9	43	216	X(43)	Filler	Spaces

### 2.2 MEMBER HEADER RECORD

The magnetic media is separated into data pertaining to each member by the member header and member trailer records. For companies which have one MCPS membership number, these records will occur only once.

<u>Field</u>					
No.	Length	Start	Format	Name	Comments, Value etc
1	2	1	X(2)	Data Record Type	<b>'</b> 20'
2	9	3	9(9)	Member Number	
3	30	12	X(30)	Member Name	
4	9	42	9(9)	Payee Number	
5	30	51	X(30)	Payee Name	
6	178	81	X(178)	Filler	Spaces

# 2.34 ROYALTY TRANSACTIONS

These are the main bulk of the file and each transaction will correspond to a royalty line on the MCPS distribution statement.

<u>Field</u>					
No.	Length	Start Start	Format	Name	Comments, Value etc
1	2	1	X(2)	Data Record Type	<b>'40'</b>
2	11	3	9(9)	Member Number	
3	7	12	X(7)	Invoice and Batch Reference	
4	3	19	9(3)	Source Type	The source or scheme
•			,(0)	200100 1940	e.g. $019 = AP1$
5	6	22	9(6)	Source Number	0.8. 0.12
6	8	28	X(8)	Source Short Name	e.g. EMI
7	25	36	X(25)	Source Full Name	e.g. EMI RECORDS LTD
8	20	61	X(20)	Catalogue Number	
9	8	81	9(8)	Sales Period	(from to) (YYMMYYMM)
			2 (0)	20000 - 0000	e.g.98069809. This field will
					be the accounting period for
					broadcasting etc.
10	5	89	9(5)	Territory of Sale Code	
11	3	94	X(3)	Territory of Sale Abbreviation	
12	10	97	9(10)	Quantity Sold	Net sales quantity. This field
					will be used for units used for
10		40=	TT (4)	0 110	broadcasting etc.
13	1	107	X(1)	Quantity Sold Sign	'+' or '-'
14	10	108	9(6)V9(4)	Royalty Rate	Pence rate of work in pence and
					decimal places thereof. This field will be used for the unit pence rate
					for broadcasting etc.
15	7	118	9(3)V9(4)	Member Share percentage	% controlled.
					. <u></u> .
16	9	125	9(7)V9(2)	Royalty Value	The member's share of the
					royalty prior to the deduction of
				The state of the s	gency & commission.
				Will al	ways have 2 decimal
17	1	134	X(1)	Dovolty Sign	places. '+' or '-' (+ for normal sales)
18	9	135	9(7)V9(2)	Royalty Sign MCPS Commission value	In pounds and decimal places
10	9	133	9(1) 🗸 9(2)	Wei 5 Commission value	thereof
19	1	144	X(1)	Commission Sign	'+' or '-' (+ for normal sales)
20	6	145	9(3)V9(3)	MCPS Commission Rate	As a percentage with decimal
					places
21	9	151	9(7)V9(2)	Contingency Value	A contingency deduction
					applied to the member's
					share of the royalty by the
					Remitting Society.
					Will always have 2 decimal
					<mark>places.</mark>
22	1	160	X(1)	Contingency Sign	'+' or '-' (+ for normal sales)

23	5	161	9(3)V9(2)	Contingency Rate	As a percentage with decimal places
24	9	166	9(7)V9(2)	Statement Line Value	The member's share of the royalty after the deduction of contingency & commission. Will always have 2 decimal places.
25	1	175	X(1)	Statement Line Sign	'+' or '-' (+ for normal sales)
26	8	<b>176</b>	X(8)	MCPS Tunecode	Work identifier
27	30	184	X(30)	Title of Work	
28	15	214	X(15)	Writer Name 1	
29	15	229	X(15)	Writer Name 2	
30	15	244	X(15)	Writer Name 3	

## 2.4 MEMBER TRAILER

This indicates the end of the royalty transactions for the member and gives totals for consistency checking.

<u>Field</u> No.	Length	Start	Format	Name	Comments, Value etc
1 2 3 4 5 6	2 11 30 11 30 9	1 3 12 42 51 81 90	X(2) 9(9) X(30) 9(9) X(30) 9(9) 9(9)V9(2)	Data Record Type Member Number Member Name Payee Number Payee Name Member Total Royalty Transactions Member Total Statement Line Value	Count of royalty transaction records for this member The sum of all the Statement Line Value (field 24 of the Royalty Transaction Record) for the member.
8	1 157	101 102	X(1) X(157)	Member Total Statement Line Value sign Filler	Will always have 2 decimal places.  Spaces

## 2.6 FILE TRAILER

The file indicates the end of the file and gives overall totals.

The fine indicates the cha of the fine and gives overall totals.				
Length	<u>Start</u>	Format	Name	Comments, Value etc
2	1	X(2)	Data Record Type	<b>'99'</b>
11	3	9(9)	Collating Payee Number	
30	12	X(30)	Collating Payee Name	
30	42	X(30)	Tape Source Identification	'MCPS2'
6	72	X(6)	Date Tape Created	e.g. 270798
8	78	X(8)	MCPS Distribution	e.g. 199807B
30	86	X(30)	MCPS Distribution Name	e.g. July B 1998
30	116	X(30)	MCPS File Reference	
9	146	9(9)	<b>Total Royalty Transactions</b>	Count of all transactions
11	155	9(9)V9(2)	Total Statement Line Value	The sum of all the
				Statement Line Value
				(field 24 of the Royalty
				Transaction Record) for
				the statement.
				Will always have 2 decimal
				places.
1	166	X(1)	Total Statem't Line Value St	ign '+' or '-'
92	167	X(92)	Filler	Spaces
	Length 2 11 30 30 6 8 30 9 11	Length Start  2	Length Start         Format           2         1         X(2)           11         3         9(9)           30         12         X(30)           30         42         X(30)           6         72         X(6)           8         78         X(8)           30         86         X(30)           30         116         X(30)           9         146         9(9)           11         155         9(9)V9(2)	Length StartFormatName21X(2)Data Record Type1139(9)Collating Payee Number3012X(30)Collating Payee Name3042X(30)Tape Source Identification672X(6)Date Tape Created878X(8)MCPS Distribution3086X(30)MCPS Distribution Name30116X(30)MCPS File Reference91469(9)Total Royalty Transactions111559(9)V9(2)Total Statement Line Value  Total Statem't Line Value Statement Line Value

### 3. NOTES

- 1. The tape sequence will be that of the printed distribution statement.
- 2. A Distribution Magnetic Media Audit Summary Report will be produced.
- 3. The Territory of Sale Codes are as per attached table.

### 4. ADDITIONAL FIELD DETAILS

#### 1. TUNECODE

The MCPS tunecode enables the precise matching of works with the possibility of automation of the processing once the link between the MCPS tunecode and the member song code is established and stored. Using the tunecode will enable software to identify compound tunecodes (such as 9000268V "see attached record company statement" used for AP1T and treat the in a special manner, if required)

## 2. SOURCE TYPE

The Source Type or income type is the means by which the printed royalty statements are divided into categories, such as "Overseas", "Broadcasting" etc. If transactions from different sources are to be treated differently, such as AP1T (Source Type 18) and AP1T Non-Compliant (Source Type 13) then source type data enables this to be automated. MCPS will in future indicate the value of the Source Type on the printed Royalty Statements.

### 3. CONTINGENCY DEDUCTION

If MCPS has made a Contingency Deduction, then this will be given in both value and percentage terms against the transactions.

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