

Charging Guidelines for Carnivals and Parades



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Summary

These guidelines are provided for carnivals and parades, normally held in open public areas such as streets and open land.

Parades and carnivals using music, where there is no charge for admission, are charged under Tariff GP (General Purposes) as a featured music session. A licence will normally be issued to the event organiser (usually the person who is responsible for arranging all other licences and permits for the event).

Expected Attendance

PRS for Music recognises that carnivals and parades held on public streets can find it difficult to provide a capacity figure, due to the unbounded nature of the area in which their event is held. *PRS for Music* also recognises that music use may vary dependant on the number of floats and walking groups using music. Carnivals and Parades can, therefore, be charged using a calculated figure of Expected Attendance, as an alternative to capacity.

1. Expected attendance, as an alternative to capacity, must be provided in advance of the event and may not be changed later for actual attendance.
2. Expected attendance is calculated on the following basis:
 - o For parades with expected attendance of 50,000 or less, Expected Attendance is 300 attendees per float/group using music in parade
 - o For parades with expected attendance of 50,001 or more: Expected Attendance is 500 attendees per float/group using music in parade
 - o The organiser should estimate the number of floats/walking groups using music in the parade
 - o The event may be charged based on total expected attendance or capacity if this is lower than the figure above
3. Tariff MV (Motor Vehicles) may not be applied to floats as this tariff is not intended for events.

Additional notes

1. Music in any additional areas or on fixed stages will be charged in addition, under the applicable tariff.
2. Where Parades and Carnivals have a small amount of seats in ticketed grandstands, these numbers must be added to the calculated Expected Attendance. Where events have a large number of seats in ticketed grandstands, additional charges may apply.
3. If an event is cancelled for any reason, the licence fee will be refunded.
4. We have introduced a discount scheme for charity and community events, allowing organisers to apply for a discount (conditions apply). View details of the scheme and application form at www.prsformusic.com/charityandcommunity